INDIAN INSTITUTE OF MANAGEMENT SAMBALPUR

Jyoti Vihar, Burla,
Sambalpur-768019,Odisha,India

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1. Organisation and Function

1.1 Particulars of the Organization, functions and duties [Section4(1)(b)(i)]

(i) The Government of India approved the proposal to set up six new Indian Institutes of Management (IIMs) across the country in its Budget 2014-15 presented in the Parliament of India on June 24, 2015. The new IIMs or the 3rd generation of IIMs are IIM Sambalpur (Odisha) IIM Vishakhapatnam (Andhra Pradesh), IIM Bodh Gaya (Bihar), IIM Sirmaur (Himachal Pradesh), IIM Nagpur (Maharashtra), and IIMAmritsar (Punjab).

Mentored by IIM Indore, IIM Sambalpur was registered as a Society under Societies Registration Act, XXI of 1860 on August 21, 2015. The present campus of IIM Sambalpur has been set up at Jyoti Vihar, Burla, Sambalpur, Odisha. The permanent campus of the Indian Institute of Management Sambalpur is being developed in an area of land measuring approximately about 200 Acres at Basantapur village near Goshala near Sambalpur City. It is 5kms from Hirakud Railway Station, 27 Km from District Headquarter Sambalpur, and 55kms from Jharsuguda Airport. In Phase- I, 60,280 sqm approx. built-up area under various buildings of the Project shall be constructed. On Sept 2018, the Government of India approved a budget of ₹401.94 crores for facilitating the construction of the permanent campus. IIM Sambalpur had assigned NBCC (India) Ltd., A Govt. of India under the Ministry of Housing & Urban Affairs, for providing the "Project Management Consultancy" services for this project

(ii) Director is the Chief Executive Officer of the Institute appointed by the Board (currently Prof. Mahadeo Jaiswal is Director of the Institute)

(iii) **Mission-**

- To create knowledge in management and business through impactful research and collaboration
- To disseminate knowledge using disruptive pedagogies to enhance the professional skills of participants
- To collaborate with industry, government, society and academic institutions globally to strengthen the entrepreneurial capacity ofthe country

(iv) **Vision-**

- To be an Institute par Excellence in nurturing Responsible Leaders with an Entrepreneurial Mindset

(v) **Core Values-** Innovation, Integrity, and Inclusiveness

(vi) **Objectives-**

As per Section (6) of the IIM Act, the objects of the Institute are as follows:

a) To educate and support leaders who can contribute as professional managers, entrepreneurs, and stewards of existing and emerging enterprises in the private, public, and social sectors;
b) To carry out research, publication, consultancy and advisory work to advance new knowledge and innovation and to provide global leadership in management theory and practice: Provided that research so conducted shall also be directed towards such areas of study which shall enhance inclusive, equitable and sustainable national development goals as enshrined in the objectsoftheAct;
c) To provide management education of high quality and to promote allied areas of knowledge as wellas interdisciplinary studies;
d) To sensitize management education to the vision of inclusive, equitable, and sustainable national development goals in order to contribute holistically to Society;
e) To support and develop programs promoting social and gender equity;
f) To develop lop educational programmes and faculties that advance the cause of education, teaching, and learning, across disciplines;
g) To set-up centres for management studies and allied areas;
h) To support and collaborate with management institutions and other educational institutions in India;
i) To co-operate and collaborate with educational or management institutions in other countries to extend the interests of management education and research.

Thus, broadly, the objectives are:

i. Provide a steady stream of professionally competent and value-oriented management graduates;
ii. Strengthen existing management processes through continuing education programmes;
iii. Contribute to national and regional policy-making and to well-researched management literature;
iv. Assist in quality improvement efforts of educational institutions, especially schools of management in the region.

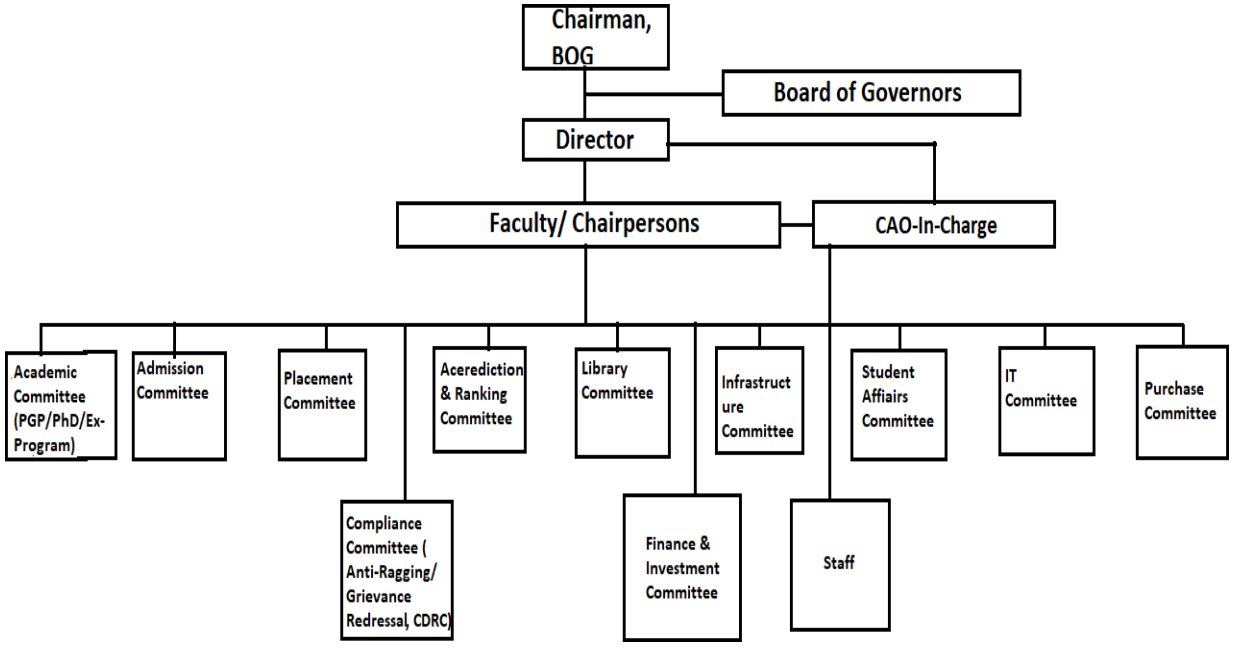
(vii) **Functions and Duties**

1. To carry out the administration and management of the Institutes;
2. To provide by regulations for the admission of candidates to the various courses of study in conformity with the laws for the time being in force;
3. To specify and conduct courses of study, training, and research in management and allied subjects and document, and disseminate knowledge thereof;
4. To evolve innovative management education pedagogy aligned to dynamic global management practices;
5. To conduct examinations and to establish processes for evaluation and performance assessment through a fairand transparent system;
6. To grant degrees, diplomas, and other academic distinctions or titles and to institute and award fellowships, scholarships, prizes and medals, honorary awards, and other distinctions;
7. Tolower the costof educationand toenhance the reach ofthe education by use of information and communication technology and other innovative methods;
8. To establish and maintain such infrastructure as may be necessary;
9. To determine, specify and receive payment of, fees and other charges as the Institute may deem fit, from students and any other person, institution or body corporate for

instruction and other services, including training, consultancy and advisory services, provided by theInstitute;

10. To acquire, hold and deal with the property belonging to or vested in the Institute, with the approval of the board, and in case of immovable property, under prior intimation to the Central Government, for advancing the objects of the Institute subject to the condition that such property is not obtained wholly or partly from the State Government or the Central Government funds: Provided that where the land for the Institute has been provided free of cost by a State Government or the Central Government such land may be disposed of only with the prior approval of the Central Government;
11. To create academic, administrative, technical, ministerial and other posts under the Institute other than the post of Director of the Institute and tomake appointments thereto;
12. To appoint committees for the disposal of any business of the Institute or for tendering advice in any matter pertaining to the Institute;
13. To receive grants, gifts and contributions and to have custody of the funds including internally generated funds of the Institute to meet the expenses, including capital expenditure of the Institute including expenses incurred in the exercise of its powers and discharge of its functions;
14. To create partnership, affiliation, and other classes of professional or honorary or technical membership or office as the Institute may consider necessary;
15. Toperformsuchotherfunctionsasmaybenecessaryforcarryingouttheobjectsof the Institutes;
16. To do all such things and activities, incidental to the attainment to fall or any of the objects of the Institute.

(viii) **Organization Chart**



1.2 Power and duties of its officers and employees [Section 4(1)(b)(ii)]

a) To take decisions on questions of policy relating to the administration and working of the Institute;
b) To examine and approve the annual budget estimates of the Institute;
c) To examine and approve the plan for development of the Institute and to identify sources of finance for implementation of the plan;
d) To establish departments, faculties or schools of studies and initiate programmes or courses of study at the Institute;
e) To set-up centers of management studies and allied areas within the country under intimation to the Central Government;
f) To grant ant degrees, diplomas and other academic distinctions or titles, and to institute and award fellowships, scholarships, prizes and medals;
g) To confer honorary degrees in such manner as may be specified by the regulations;
h) To grant honorary awards and other distinctions;
i) To create academic, administrative, technical and other posts and to make appointments thereto: Provided that the cadre, the pay scales, allowances and term of employment of such posts shall be such as may be determined by the Central Government;
j) To determine, by regulations, the number and emoluments of such posts and to define the duties and conditions of services of the academic, administrative, technical and other staff;
k) To set-up centers of management studies and allied are as outside India in accordance with guidelines laid down by the Central Government from time to time and in accordance with the provisions of the laws for the time being in force in such foreign country;
l) To pay, variable pay to the Director of the Institute on the basis of performance objectives as may be specified by the regulations;
m) To specify by regulations, the fees to be charged for courses of study and examinations in the Institute;
n) To specify by regulations the manner of formation of department of teaching;
o) To specify by regulations the institution fellowships, scholarships, exhibitions, medals and prizes;
p) To specify by regulations the qualifications, classification, terms of office and method of appointment of the academic, administrative, technical and other staff of the Institute;
q) To specify by regulations the constitution of pension, insurance and provident funds for the benefit of the academic, administrative, technical and other staff;
r) To specify by regulations, the establishment and maintenance of buildings;
s) To specify by regulations, the conditions of residence of students of the Institute and levying of fees for residence in the halls and hostels and of other charges;
t) To specify by regulations, the manner of authentication of the orders and decisions of the Board;
u) To specify by regulations, the quorum for meetings of the Board, the Academic Council or any Committee, and the procedures to be followed in the conduct of their business;
v) To specify by regulations, the financial accountability of the Institute; and
w) To exercise such other powers and perform such other duties as may be conferred or imposed upon itby this Actor the rules made thereunder.

Powers and functions of the Board of Governors:

General superintendence, direction and control of the affairs of the Institute and the power to

frame or amend or modify or rescind the regulations governing the affairs of the Institute to achieve the objects of the institute. The functions of the board also include an annual review of the performance of the Director,in the context of the achievement of objects of the Institute.

The Academic Council consisting of Director (Chairperson of AC), Faculty members in charge of different committees, like, Academics, Research, Student Affairs and such other functions of the Institute, faculty as determined by the Board etc. shall perform the following functions:

a) To specify the criteria and process for admission to courses or programmes of study offered by the Institute;
b) To specify the academic content of programmes and courses of study and undertake modifications therein;
c) To specify the academic calendar, guidelines for conduct of examination and recommend grant of degrees, diplomas and other academic distinctions or titles.

The Director shall be the Chief Executive Officer of the Institute and shall provide leadership to the Institute and be responsible for implementation of the decisions of the Board.

1.3 Procedure followed in decision making process [Section 4(1)(b)(iii)]

The Board of Governors, IIM Sambalpur has appointed Committees to assist the Board in fulfilling responsibilities.

i. Finance Committee
ii. Building & Works Committee
iii. Academic Council
iv. Internal Committee of Complain (ICC)

Internal Committees appointed by Director:

i. PGP Committee
ii. Admission Committee
iii. Placement Committee
iv. Executive Programme (E-MBA& MDP) & Consulting Committee
v. Accreditation& Ranking Committee
vi. LibraryCommittee
vii. PhD Committee
viii. Corporate Communication Committee
ix. Infrastructure Committee
x. Students Affairs Committee
xi. IT Committee
xii. Hostel Administration
xiii. Purchase Committee
xiv. Finance& Investment Committee
xv. Incubation Committee
xvi. Compliance Committee (Anti-Ragging/Grievance Redressal/Caste Discrimination Redressal) The channels

of supervision and accountability are as per the Organization Chart.

1.4 Norms for discharge of functions[Section4(1)(b)(iv)]

As per the directives/advice of the MHRD, other GOI Ministries/Departments as applicable, CAG, Board and Committees, required processes are followed for relevant decisions.

1.5 Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]

The Institute follows the Acts / Rules / Guidelines / Notifications of GOI (including MHRD), CAG, Board and Committees, issued/emerging from time to time.

Acts, Rules, Regulations, Instructions, Manuals, record specific to the Institute, used for discharging its functions.

Sl.No.	Area/Dept.	Acts, Rules, Regulations, Instructions, Manuals/Records used for Discharging functions
1.	Admissions	Admissions policy of IIM Sambalpur duly approved by the BoG
2.	PGP	MBA Ordinance
3.	Finance & Accounts	GFR 2017 MHRD prescribed accounting norms and formats Investment Policy of the Institute Other rules/guidelines/policies of GOI, BOG, Finance Committee etc.
5.	Personnel & Administration	Minutes of Board Meetings Administrative Approval by Competent Authority Acts /Rules /Guidelines /Notifications of GOI and of Institute
6.	Stores & Purchase	GFR 2017
7.	Students Affairs	PGP Handbook / MBA Ordinance

1.6 Categories of documents held by the authority under its control [Section4(1)(b) (vi)]

Statement of the categories of documents that are held by the Department or under its control Documents common to all:

Annual Report for 2015-16: https://www.iimsambalpur.ac.in/en/annual-reports

Annual Report for 2016-17: https://www.iimsambalpur.ac.in/en/annual-reports

Annual Report for 2017-18: https://www.iimsambalpur.ac.in/en/annual-reports

Annual Report for 2018-19: https://www.iimsambalpur.ac.in/en/annual-reports

Annual Report for 2019-20 https://www.iimsambalpur.ac.in/en/annual-reports

Annual Report for 2020-21: https://www.iimsambalpur.ac.in/en/annual-reports

1.7 Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section4(1)(b)(viii)]

A. BOG& Sub-Committees

Committee	Whether Meeting of these committees open to public	Whether minutes of the meetings accessible for public
Board of Governors	No	Subject to provisions of the RTI Act
Finance Committee	No	Subject to provisions of the RTI Act
Building & Works Committee	No	Subject to provisions of the RTI Act
Academic Council	No	Subject to provisions of the RTI Act

Internal Committee of Complain	No	Subject to provisions of the RTIAct and POSH Act, 2013

B. Committees Constituted by Director

Committee	Whether Meeting of these committees open to public	Whether minutes of the meetings accessible for public
PGP Committee	No	Subject to provisions of the RTI Act
Admission Committee	No	Subject to provisions of the RTI Act
Placement Committee	No	Subject to provisions of the RTI Act
Executive Programme (E-MBA& MDP) & Consulting Committee	No	Subject to provisions of the RTI Act
Accreditation & Ranking Committee	No	Subject to provisions of the RTI Act
Library Committee	No	Subject to provisions of the RTI Act
PhD Committee	No	Subject to provisions of the RTI Act
Corporate Communication Committee	No	Subject to provisions of the RTI Act
Infrastructure Committee	No	Subject to provisions of the RTI Act
Students Affairs Committee	No	Subject to provisions of the RTI Act
IT Committee	No	Subject to provisions of the RTI Act
Hostel Administration	No	Subject to provisions of the RTI Act
Purchase Committee	No	Subject to provisions of the RTI Act
Finance & Investment Committee	No	Subject to provisions of the RTI Act
Incubation Committee	No	Subject to provisions of the RTI Act
Compliance Committee (Anti-Ragging/Grievance Redressal/Caste Discrimination Redressal)	No	Subject to provisions of the RTI Act

1.8 Directory of officers and employees [Section 4(1) (b)(ix)]

Sl	Name	Designation
1	Anand Hindolia	Assistant Professor
2	Arun Kumar Mishra	Associate Professor
3	Ashutosh Tripathi	Assistant Professor
4	Atri Sengupta	Associate Professor
5	Diptiranjan Mahapatra	Associate Professor
6	Divya Choudhary	Assistant Professor

7	Deepanwita Datta	Assistant Professor
8	G. Prassanna Kumar	Assistant Professor
9	Jimut Bahan Chakrabarty	Assistant Professor
10	Jyoti Arya	Assistant Professor
11	Merlin Nandy	Assistant Professor
12	Nilesh Khare	Adjunct Visiting Professor
13	Poonam Kumar	Assistant Professor
14	Pravesh Kumar Padamwar	Assistant Professor
15	Rahul Kumar (IT)	Assistant Professor
16	Rahul Kumar (Finance)	Assistant Professor
17	Rama Krushna Padhy	Associate Professor
18	Sangita Choudhary	Assistant Professor
19	Shikha Bhardwaj	Assistant Professor
20	Shivani Sharma	Assistant Professor
21	Soumya Guha Deb	Professor
22	Sudhendar Humantha Rao	Professor
23	Sumita Sindhi	Assistant Professor
24	Sujit Kumar Pruseth	Assistant Professor
Officer /Staff		
1	Amrut P.Mohanty	CAO-In-Charge / Administrative Officer
2	Anand Kumar Seth	Administrative Officer (Programmme)
3	Anjeneya Jal	Project Engineer (Infrastructure)
4	Ashish Singh Parmar	Administrative Officer (Accounts)
5	Bibek Polai	Junior Engineer
6	Dusmanta Kumar Pradhan	Office Assistant (Estate Management)
7	Gourav Kumar Sewari	Office Assistant
8	Mohsin Raja	Library Assistant
9	Nilanchal Adha	Attendant
10	S. Kannan	Librarian
11	Sasmita Mohanty	Office Assistant (General Administration)
12	Subodh K.Dora	CFO-In-Charge / Administrative Officer (GA)
13	Sumedha Pati	Assistant Administrative Officer (Programme)
14	Swagatika Padhi	Administrative Officer (Purchase)
15	Swatgatika Mahapatra	Office Assistant (HR)

1.9 Monthly Remuneration received by officers & employees including system of compensation [Section 4(1) (b)(x)]

The Director and faculty of the Institute are on MHRD-prescribed Scales of Pay with applicable allowances. The Director is at level 17 of the 7th CPC and faculty are at Levels between Level 10 and Level 13 A2 of the 7th CPC.

The non-teaching staff (payroll) of the Institute are / will be on MHRD-prescribed scales of pay. The rest are on a short-term contractual terms on Institute-determine consolidated remuneration.

1.10 Name, designation and other particulars of public information officers [Section 4(1) (b)(xvi)]

In terms of Section 5(1) of the Right to Information Act, 2005, the following officers of the Institute is

designated as Public Information Officer (PIO) in respect of the specific subject matters mentioned against the name:

Name	Designation	Phone No.	Email	Address
Mr. AmrutMohanty Phalguni	Nodal Officer	7064410810	amrutm@iimsambalpur. ac.in	Indian Institute of Management Sambalpur, Jyoti Vihar, Burla, Sambalpur-768019,India, Odisha,
Prof. Pravesh KumarPadamwar	First Appellate Authority	7974861626	praveshp@iimsambalpur.ac.in	
Mr. Amrut Phalguni Mohanty	CPIO	7064410810	amrutm@iimsambalpur. ac.in	

1.11 No. of employees against whom Disciplinary action has been proposed/taken [Section 4(2)]: NIL

1.12 Programmes to advance understanding of RTI (Section 26): Provisions of the Act will be followed.

1.13 Transfer policy and transfer orders (F No. 1/6/2011 – IR dt 15.4.2013): Not applicable

2 Budget and Programme:

Year	Funds received from MHRD (INR in lakhs)
2015-16	Rs.1000 Lakhs
2016-17	Rs. 988 Lakhs
2017-18	Rs.1930 Lakhs
2018-19	Rs. 708 Lakhs
2019-20	Rs.1647 Lakhs
2020-21	Rs. 1275 Lakhs
2021-22	Rs. 1630 Lakhs

3 Publicity Band Public Interface: As per the information made available through public documents and public interface such as annual reports, Institute's website etc.

4 E-Governance: The Institute has adopted computerized operations and digital transactions.

5 Information as may be prescribed: NA

6 Information disclosed on own initiative: NA

Disclaimer: *While all efforts have been made to make this as authentic as possible, Indian Institute of Management Sambalpur will not be responsible for any loss to any person caused by any shortcoming, defect, or inaccuracy in the information available on "Website". Any discrepancy found may be brought to the notice of the Indian Institute of Management Sambalpur.*

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